

**Quileute Tribal School District**  
**2019-2020 1:1 Chromebook Checkout**  
**Parent/Student Acknowledgement**

As our students become digital citizens, our schools need to partner with families to help students learn. As part of this process, our secondary school will take an exciting step to increase access to technology for all students in all classes.

A district-owned Chromebook will be checked out to each Quileute Tribal School District secondary student (Grades 7 – 12). Students will carry this device to each class and take it home each evening. These devices can only be logged in via the student's school district-issued G-Suite account. This provides district filtering on all Chromebook devices regardless of wireless access. G-Suite [formerly Google Apps For Education (GAFE)] is a brand of cloud computing, productivity and collaboration tools, software and products developed by Google. This is a secure student work environment.

**Guidelines for responsible use of Chromebooks and G Suite for Education by students:**

1. **Charging:** Bring a fully charged district-issued device to school each day.
2. **Login/password:** All students are assigned a *username@quileutetribalschool.org* account. Students are reminded to keep their account information secure and Board Policy states students are not to share password with anyone. This account is considered the student's official G-Suite account name until such time as the student is no longer enrolled in Quileute Tribal School District.
3. **Prohibited Conduct:** Please refer to the QTSD Internet Acceptable Use Policy, 2022P.
4. **Access Restriction:** Quileute Tribal School District maintains the right to immediately withdraw the access and use of the G-Suite for Education service if there is reason to believe that violations of law or district policies have occurred.
5. **Security:** Quileute Tribal School District cannot and does not guarantee the security of electronic files located on Google systems. Although Google does have top-rated account security built into the environment, the district cannot assure that users won't share their content or be exposed to unsolicited content from others within the domain.
6. **Privacy:** Student users of G Suite for Education accounts are strictly prohibited from accessing files and information other than their own, unless those files or information are shared in accordance with an instructional activity as directed by staff. A student's G-Suite for Education account is considered to be the property of Quileute Tribal School District and QTSD reserves the right to access the *username@quileutetribalschool.org* account, including current and archival files associated with the account, in accordance with the District's policies and procedures.
7. **Fines:** QTSD will fine students for damage or loss to Chrome Books. *\$25 per damage incident and \$200 per lost device*. For a stolen device, if a copy of the police report is presented, no fine will be assessed.



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Parent signature

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Date

**STUDENT ACKNOWLEDGEMENT**

My signature below indicates that I agree to use my Gmail account for educational purposes only, and will comply with the QTSD Acceptable Use Procedure Guidelines for electronic communications. I agree to communicate in a respectful and responsible manner, and I understand that my Gmail account can be accessed at any time by an administrator.

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Student signature

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Date